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COMMITTEE:	Local Joint
CONSULTEES:	<i>Democratic Services</i>
DIRECTORATE:	

PART A

STAFF COMMITTEE ACTIVITY REPORT: JULY 2017 – DECEMBER 2017 (TN)

1. Purpose of the report

To provide Members with an update on the work of Staff Committee since the last meeting of LJC and to forge a meaningful dialogue with members of the LJC through this report. This contact is seen as a valuable means by which to share the views of staff with Members.

2. Key Issues

Staff Committee has a role as a staff voice to management, to provide support and assistance to staff going through disciplinary or grievance processes, to provide independent advice on HR issues and to organise social events for staff.

3. Recommendations

1. That the report be noted

How does this contribute to our policies and legal obligations?

The work of Staff Committee contributes to the People Matter Action Plan

Background

4. Structural Reorganisation

Staff Committee also provided responded to the Outreach and Visitor Experience Services reorganisation consultation. The response was based on comments received from members of staff, affected by the proposed reorganisation.

Staff Committee has supported a number of staff at 1-2-1 meetings with their Director or Line Manager and Human Resources during the initial stages of the reorganisation of the Outreach and Visitor Experience Services.

5. Cycle to work scheme

The Autumn window of the Cycle to Work scheme was open for six weeks from September to October 2017. After a large amount of initial interest, there were four successful applications to participate. It is anticipated that the four applicants will have each received their cycle to work scheme certificate for use in obtaining their cycle prior to this meeting.

6. Events Programme

a) Christmas Wine and Cheese Event

The 2017 Christmas Event was a wine and cheese event held on Tuesday 5th December between 12 noon and 2pm. The event was attended by staff from all parts of the organisation, with music supplied by a band comprised of current and former members of staff (Staff Committee would like to extend a thanks to all those involved). In the run-up to the event and on the day, Staff Committee held a raffle with the proceeds going to Helen's Trust, a local charity helping terminally ill patients to remain at home during their illness. The raffle raised £319.00, with an additional raffle currently being run by Democratic Services expected to boost this amount.

Staff Committee would like to thank Kath Potter for her help and support with providing prizes for the raffle and selling raffle tickets, and all staff and members who took part.

b) Yoga Classes

Staff Committee have been involved in the coordination of free trial Yoga Classes for staff. The classes have been funded by HR as part of the People Matter Action Plan; the classes are taught by Yoga Panacea. The programme runs through until the end of February, with classes twice weekly. So far the programme has proved very successful with positive feedback from those attending.

This very positive staff feedback has been shared with HR.

c) University Challenge

To be held in the New Year, this event has been prompted by discussions with Leadership Team. The idea behind the event is to help to build relationships and morale across the organisation with an element of competition, helping new teams to build trust and friendships.

7. Memorial to Dave Frost

Staff Committee wish to record their sorrow at the loss of Dave Frost, a valued colleague and member of staff committee. We would also wish that his contribution to the well-being of staff through his work with staff committee be noted.

A memorial to the memory of Dave has been agreed with Leadership Team with the final location yet to be agreed. The memorial is to be comprised of a carved wooden bench and a newly planted oak tree. It is a sign of the regard with which Dave was held that friends and colleagues have donated both the tree and wood for the bench.

Staff Committee have been seeking ideas from staff for carvings for the bench to ensure it reflects Dave's personality.

We would like to thank Geoff Smith, Julie Green and Matt Freestone for their support in this along with Strategic Leadership Team.

Proposals

8. That the report be noted.

Are there any corporate implications members should be concerned about?

9. **Financial:** N/A
10. **Risk Management:** N/A
11. **Sustainability:** N/A
12. **Other relevant implication** N/A
13. **Background papers** (not previously published) - None

Appendices - None

Report Author, Job Title and Publication Date

Staff Committee